



Highlands Recreation District

1851 Lexington Avenue • San Mateo, CA 94402
(650) 341-4251 • Fax (650) 349-9627
www.highlandsrec.ca.gov

"A Community Place to Learn, Grow & Play"

Topic: HRD Regular Board Meeting
Time: June 14, 2022 07:00 PM Pacific Time (US and Canada)
Location: 1851 Lexington Ave., San Mateo, CA 94402 (MPR)

Board meetings are held both in-person and via Zoom. The public is encouraged to participate in whatever form they are most comfortable. If participating remotely via Zoom, see details below:

Topic: HRD Regular Board Meeting
Time: Jun 14, 2022 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/2360984155>

Meeting ID: 236 098 4155

One tap mobile

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Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 236 098 4155

Find your local number: <https://us06web.zoom.us/j/2360984155>

1. Call to Order 7:00PM
2. Review and approval of the minutes for Regular Board Meeting on May 10, 2022 and Special Board Meeting on May 16, 2022.
3. Introduction of Guests
4. Public Forum: The public forum provides an opportunity for members of the public to speak on any item within the jurisdiction of the Board that is not on the agenda. Public comment is limited to (3) minutes per person. When an item is not listed on the agenda, State law prohibits Board discussion or action. Board Members may only "briefly respond" to statements made and questions posed. For example, State law allows Board Members to ask questions for clarification and provide a reference to staff or other resources for factual information. Additionally, the Board may also direct staff to report back and/or place a matter on a future agenda for discussion.
5. Manager's Report

- a. Administration
 - b. Programming
6. Financial Report
7. Old Business
- a. Discussion/Motion: Authorize Board President to sign letter describing terms, including compensation, applicable to Mike Koenig's appointment as Interim General Manager
 - b. Discussion: Ad Hoc Personnel Committee's recommendations for employee benefit and compensation for fiscal year 2022-23.
8. New Business
- a. Discussion/Motion: Award a contract to G&G Builders, Inc. for the construction of the HRD Playground and Sports Court Renovation Project, authorize a 10% contingency and increased project budget, decide which add alternate items to include in the award, and provide direction to staff regarding possible re-bid of other add alternate items.
 - b. Discussion/Motion: Resolution calling for Elections on November 8, 2022.
 - c. Discussion: Ad Hoc Budget Committee Update
9. UPCOMING MEETINGS: July 12, July 26 (possible closed session at 6 or 7pm), August 9 (with possible closed session at 6pm), September 13
10. Review and Payment of Bills
- a. Action: Motion to approve Expenditures
11. HRD Board of Directors Announcements
12. Adjournment

Public comments can be submitted to the District prior to the meeting by emailing admin@highlandsrec.ca.gov. Public comments will also be taken on each agenda item during the meeting. Comments received by email prior to 3 pm on the day of the meeting will be forwarded to the Board prior to the meeting, made a part of the public record, and be available for public review at this link: <https://highlandsrec.ca.gov/hrd-board-meetings>.

To comment orally in real time during the meeting, you may use the Zoom "raise hand" function on your computer screen or the *9 function on your phone.

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Board Secretary at generalmanager@highlandsrec.ca.gov. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the Highlands Recreation District, located at 1851 Lexington Ave, for the purpose of making those public records available for inspection. The agenda, meeting notice, agenda packet and other writings distributed to the Board in connection with this meeting are also available for public review at this link: <https://highlandsrec.ca.gov/hrd-board-meetings>.