



# Highlands Recreation District

1851 Lexington Avenue • San Mateo, CA 94402

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[www.highlandsrec.ca.gov](http://www.highlandsrec.ca.gov)

*"A Community Place to Learn, Grow & Play"*

Topic: HRD Special Board Meeting

Time: December 9, 2025, 08:00 PM Pacific Time (US and Canada)

Location: Multi-Purpose Room, Highlands Recreation District, 1851 Lexington Ave., San Mateo, CA 94402

Board meetings are held in-person, with a Zoom participation option provided to the public as a courtesy. Public comment is limited to (3) minutes per person per Item. The public is encouraged to participate in whatever form they are most comfortable. If participating remotely via Zoom, see details below:

Topic: HRD Special Board Meeting

Time: December 9, 2025, 08:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

Meeting ID: 868 9739 6127

Passcode: 041879

<https://us06web.zoom.us/j/86897396127?pwd=ENb0lMPaCMhygsOg8RcBVV3XS2GppB.1>

Board Members:

Pam Merkadeau

Andrew Aquino (President)

Chris Carlos

Uy Ut (Vice President)

Ranya Francis

Staff:

Tamsen Burke (General Manager)

1. Call to Order

The meeting was called to order at 12:34 am on December 10, 2025 by President Aquino.

2. Public Forum:

No public comment was received.

3. New Business

a. Discussion/Motion: Appoint Board of Director President

- i. Board Member Merkadeau made a motion, Board Member Aquino second, to appoint Director Ut as Board of Director President. The motion passed.

Vote: AA - Y; CC - Y; PM - Y; UU - Abstain; RF - Y

b. Discussion/Motion: Appoint Board of Director Vice President

- i. Board Member Aquino made a motion, Board Member Ut second, to appoint Director Francis as Board of Director Vice President. The motion passed.

Vote: AA - Y; CC - Y; PM - Y; UU - Y; RF - Abstain

4. Adjournment

Board Member Aquino made a motion, Board Member Carlos second, to adjourn the meeting. The motion passed unanimously.

Vote: AA - Y; CC - Y; PM - Y; UU - Y; RF - Y

The Meeting adjourned at 12:35 am on December 10, 2025.

THE UNIVERSITY OF CHICAGO  
DIVISION OF THE PHYSICAL SCIENCES  
DEPARTMENT OF CHEMISTRY  
5780 SOUTH CAMPUS DRIVE  
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Respectfully Submitted,

Megan Catmull  
Board Secretary

Board President or Vice President: by 4T

Signature: [Handwritten Signature]

