

Highlands Recreation District

1851 Lexington Avenue • San Mateo, CA 94402 (650) 341-4251 • Fax (650) 349-9627 www.highlandsrec.ca.gov

"A Community Place to Learn, Grow & Play"

Topic: Board Strategy Session Kick-off Meeting Time: Jan 7, 2021 06:30 PM Pacific Time (US and Canada)

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- 1. Call to Order
- 2. Introduction of Guests
- Communications, Announcements & Public Comments
- 4. Review and discuss Highlands Recreation District Mission Statement "The Highlands Recreation District is dedicated to providing beneficial, safe and enriching programs and Services to the Highlands Community."
- 5. Review and discuss prior District Goals for Fiscal Year 2019-2020
- 6. Discuss next steps for Strategy Session 2
 - a. District Goals 2021-2022
 - i. Succession Planning
 - ii. Employee Retention
 - b. General Manager Goals 2021-2022
 - c. Follow-up Strategy Session planning
 - i. Long term planning
- 7. UPCOMING MEETINGS: January 12, February 9, March 9
- 8. Adjournment

Public comments can be submitted to the District prior to the meeting by emailing admin@highlandsrec.ca.gov. Public comments will also be taken during the meeting.

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Board Secretary at admin@highlandsrec.ca.gov. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the Highlands Recreation District, located at 1851 Lexington Ave, for the purpose of making those public records available for inspection.