

HIGHLANDS RECREATION DISTRICT
REGULAR BOARD MEETING MINUTES (DRAFT)
Tuesday, July 12, 2022
Location: 1851 Lexington Ave., San Mateo, CA 94402 (MPR)

Attendees

Community Members wishing to attend were encouraged to teleconference into the meeting.

Join Zoom Meeting <https://zoom.us/j/2360984155>

Board Members:

Michelle McNeil
Shirin Bakhshay (absent)
Andrew Aquino
Pam Merkadeau
Eric Olbekson

Staff:

Mike Koenig
Monica Fellis
Kristen Lein

1. Call to Order
The meeting was called to order at 7:01 pm by Board Member MM.
2. Review and Approval of Minutes
Board Member AA made a motion, EO second, to approve the Regular Meeting Minutes from June 14, 2022. The motion passed unanimously.
Vote: AA - Y; SB - Abstained; MM - Y; PM – Y; EO –Y
3. Public Forum
A resident reported concern with limited pickleball hours. Mike took the action.
4. Manager's Report
 - a. Programming
 - b. Administration
5. Financial Report
 - a. Monthly Statement
6. Old Business
 - a. Discussion: Ad Hoc Budget Committee Update.
MM confirmed they will be ready to share the proposed budget at the next meeting and distribute and distribute materials in advance.

7. New Business

- a. Discussion/Motion: Approval of Ad Hoc Personnel Committee recommendations for employee benefit and compensation for fiscal year 2022-23
No action was taken. MM confirmed plan to review next month

- b. Discussion: General Manager Update & Board Guidance on Next Steps
Mike has indicated he would prefer to transition back to the K-8th Child Care Director role. The board will conduct a special meeting to discuss org design and next steps

8. UPCOMING MEETINGS: July 25, August 9, September 13, October 11

9. Review and Payment of Bills

- a. Action: Motion to approve Expenditures

Board Member EO made a motion, AA second, to pay the bills. The motion passed unanimously.

Vote: AA - Y; SB -Y; MM – Y; PM - Y; EO –Y

10. HRD Board of Directors Announcements

Nothing to report.

11. Adjournment

- a. Board Member SB made a motion, EO second, to adjourn the meeting. The motion passed unanimously.

Vote: AA - Y; MM - Y; PM – Y; EO- Y

The Meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Monica Fellis
Board Secretary