

**HIGHLANDS RECREATION DISTRICT BOARD MEETING
MINUTES**

Tuesday, October 15, 2019


Attendees

Board Members:

Eric Olbekson
Pam Merkadeau arrived 7:07
Christopher Gurr
Andrew Aquino

Staff:

Cathy Haas
Amanda Armstrong
Mike Koenig
Kay Erikson
Jeff Schwartz
Portor Goltz- Counsel


11/12/19

1. Call to Order

The meeting was called to order at 7:05 p.m. by Board Member EO.

2. Review and Approval of the Minutes

Board Member AA made a motion, CG second, to approve the minutes of the regular meeting September 10, 2019.

Vote: EO – Y; PM – absent; CG – Y; AA – Y; MM-absent

3. Introduction of Guests

None

4. Communications, Announcements & Public Comments

None

5. Manager's Report

- a. Programming
 - 1. Seasonal Programs/ Events – see staff report
 - 2. Pool – see staff report
 - 3. EEC – see staff report
 - 4. ASP – see staff report
- b. Facility & Grounds
 - 1. See Manager's report.
- c. Administration
 - 1. See Manager's report.

6. Financial Report

- a. Monthly Statement

7. Old Business

- a. Discussion/Motion re: Change order for railing and glazing
Glaze block change within GM's spending authority, to confer with Ad Hoc Building Committee. GM to obtain quote for railing change from Cumiskey and present at November Board meeting.

8. New Business

- b. Discussion/Motion re: Authorization to secure a Special Inspector for Current Construction Project
Quotes are within Spending authority of GM. GM to confer with Ad-Hoc Building Committee.
- c. Discussion/Motion re: Staffing/Organizational Structure
Aquatics Supervisor position to be filled from list made in March 2019.
Ad-Hoc Personnel Committee appointed: Eric Olbekson & Pam Merkadeau
- d. Discussion re: Scheduling quarterly Board study sessions.
Strategy Session delayed until the New Year.
- e. Upcoming Meetings: November 12, December 10, 2019, and January 14, 2020
Michelle McNeil unable to attend November 12 meeting.
Christopher Gurr unable to attend December 10 meeting.

9. Review and Payment of Bills

Bills were passed for the Board's review and signatures. Board Member CG made a motion, AA second, to pay the bills. The motion passed by all members in attendance.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM- Absent

10. Adjournment

Board Member CG made a motion to adjourn the meeting, AA second.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Absent

Meeting adjourned at 8:38 PM